

## THE SGD AWARDS 2020 STUDENT DESIGN AWARDS' ENTRY INFORMATION

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### **Student Design Award Categories**

No.	Award Category	Eligible for entry	Description
15	Student Design – Commercial  Sponsored by British Sugar	Student Members  Qualifying Pre-Registered Members	For any commercial design completed by a Student Member while a student. Doesn't matter whether built or not built
16	Student Design – Domestic	Student Members  Qualifying Pre-Registered Members	For any domestic design completed by a Student Member while a student. Doesn't matter whether built or not built

### **Entry Fees**

Student Award Categories	Early Bird Entry Fee (By Wednesday 10 July 2019)	Standard Entry Fee (By 7 <sup>h</sup> August 2019)
15. Student Design - Commercial	£32	£53
16. Student Design - Domestic	£32	£53

All prices inclusive of VAT

### **Project Entry and Submission Deadlines**

**Wednesday 10 July 2019** - Early bird fee & entry form deadline Student Awards

**Wednesday 7 August 2019** - Fee & entry form deadline for Student Awards

**Wednesday 28 August 2019** – Electronic project submission deadline for Student Awards

**October 2019** - Finalists for the Student Awards announced

**Winners will be announced** at The SGD Awards 2020 Ceremony on Friday 31<sup>st</sup> January 2020

## **Entry Process**

- Read this document fully
- Please note that entries will be judged anonymously; judges will not know your name or your college during the judging process
- Decide on the category/ies you wish to enter
- Complete a “Student Award Entry Form” for each project entered
- Register your intention to make a submission by the deadline date (see page 2) by:
  - Emailing the “Student Award Entry Form” to [awards@assocmanagement.co.uk](mailto:awards@assocmanagement.co.uk)
  - Paying the fee by card by calling the Awards office on 01989 567678
- Emailed receipt of payment will be sent automatically
- Acknowledgement will be emailed when both payment and entry form have been received, this will also include the unique entry ID for your submission (each entry will have its own ID)
- An invitation to the SGD Dropbox unique folder will be emailed for each submission
- Add your submission to the SGD Dropbox folder by the deadline date (see page 2)
- Alert the SGD by email to [awards@assocmanagement.co.uk](mailto:awards@assocmanagement.co.uk) when you have added your submission to the SGD Dropbox
- Acknowledgement of receipt of your submission will be emailed to you once it has been checked

## **Rules of Entry**

- Completion and submission of the entry form will be taken as confirmation that you have read, understood and will abide by the ‘Rules of Entry’
- Entries for the Student Design Awards must have been completed whilst a student
- The entrant must be an SGD Student Member in 2019 or have progressed from Student Member to Pre-Registered Member since 1st September 2018
- The work submitted must be the sole work of the student entering
- Pre-Registered members may enter the Student Awards if they progressed from Student Member to Pre-Registered Member since 1st September 2018
- If a Pre-Registered member enters the Main Awards they may not enter the Student Awards
- Entrants may submit as many individual entries as they wish

- All requirements must be met or your submission may be excluded
- The pdf must be a maximum of 12MB
- Your submission title must only be the unique entry ID provide by SGD
- Nothing in your submission must identify you or your college
- All images must be landscape and right way up to view
- All pages must be the same size; to fit the screen
- Keep text to an absolute minimum
- You can include more than one image per page
- Fees are non-refundable even if an entry is withdrawn or excluded
- Any submissions received after the deadline will not be considered for an Award
- The SGD reserves the right to reject any materials submitted as unsuitable in specification or quality and to request replacement
- The organisers reserve the right to amend entry criteria
- The organisers reserve the right to amend or merge or withdraw Award categories without notice or explanation
- No correspondence will be entered into and no individual feedback will be provided
- The organisers reserve the right to add or remove judges, amend entry criteria and amend or merge or withdraw Award categories without notice or explanation
- The SGD reserves the right to use submitted images from your presentation for promotional use in the press, on the website and in social media

### **Advice on Your Presentation**

- Keep in mind that you are selling your design idea to a panel of knowledgeable judges
- Make sure you adhere to the presentation requirements and submit materials accurately
- Remember the judges have limited time so need to understand and get the best possible impression of your project quickly
- Ensure your project shows technical competency and the presentation is as eye catching as possible

- Save each page at A4 size as a compressed image before adding to your pdf
- Use vectorised text to ensure judges can zoom in to read detail on plans
- If you need assistance with creating your pdf you will find <https://smallpdf.com> helpful

## **Project Submission**

Your presentation must be provided as a single pdf titled only with its unique entry ID.

Nothing in your submission must identify you or your company

Provide a **maximum of 12 landscape pages** in your .pdf in the following order:

### **1. Cover sheet to include**

- Your unique entry code
- Your project's title
- Category entered

### **2. Project statement/client's brief**

- Maximum of two pages
- 20pt text must be used
- Presented in a maximum of 5 bullet points per page
- Maximum word count - 175 words per page

### **3. Site Context/Site Analysis**

- One page only
- The context must be shown if the submitted project is only part of a larger space
- Use graphics if possible and keep text to a minimum
- Any text must be 20pt

### **4. Masterplan/Presentation Plan**

- One page only

### **5. Up to seven additional drawings**

These may include:

- sections (especially if a sloping site)
- perspectives
- isometrics or other 3D views
- You can include anything you wish that will convey further understanding of your project
- Actual models of projects cannot be submitted but may be included as an image in your presentation

**For publicity purposes also submit 6 images from your entry separately as .jpg at a minimum of 300dpi titled with the entries "unique ID" followed by sequential numbering.**

### **The Judging Panel**

- Judging will be by an independent panel appointed by the SGD Council
- Judges will not know the entrants name or college
- The judges' decisions are final
- The Judges' comments for the winning entries may be used at the Awards Ceremony and on the winners' page of the SGD Awards website
- Should the judging panel consider that none of the work in a category meets the required standard then an Award will not be made
- It is closed judging; entrants cannot present work to the Panel

### **Publicity**

- The publicity for the awards will be handled solely by the SGD in line with prior agreement made with its media partner
- Applicants cannot issue information to the UK press without the express permission from the SGD
- There is no guarantee of publicity for all award categories in Homes & Gardens magazine and the media partner reserves the right to make the final decision on editorial content

### **Certificate & Logos**

- Finalists or winners you will receive three applicable certificates
- Finalists will receive a finalist logo
- Winners will also receive a winner logo